

Mark Ackerley

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SERVICES

Copy-editing, proofreading, on-screen editing, page layout

PROFILE

I am an experienced freelance copy-editor and proofreader, able to work both on-screen and in the traditional way on paper. My areas of specialist knowledge are the oil and gas industry, management/quality management, hazardous chemicals, geology and angling. I can work with Microsoft Word files (all versions up to Word 2007), PDFs using Adobe Acrobat, website files with Adobe Dreamweaver and page layout using Adobe InDesign. I am an associate of the Society for Editors and Proofreaders and a member of the Glasgow Editors' Network.

EXPERIENCE

Copy-editor for:

Mega Pike The Return by Jason Davis and Eddie Turner (Aitch² Limited 2007)

1001 Pike Angling Tips and Facts by Phil Wakeford and Jim Whittaker (publication pending)

Features editor:

Pikelines magazine 2003–2005

Proofreading:

On-screen editing/proofreading of a technical report for Dietswell Engineering (France)

Proofreading of a glossary for an oil and gas directory produced by Editions, Edinburgh

Proofreading of the College prospectus for Cardonald College, Glasgow

Published work:

Contributor to two published angling books

Various articles published on pike angling, in *Pikelines* magazine and *Angling Times* in the UK, *Esox Angler* in the US and also online at www.fishing.co.uk

QUALIFICATIONS

Copy-editing, The Publishing Training Centre (ongoing)

Basic Proofreading by Distance Learning, The Publishing Training Centre (Merit)

Certificate in Operations Management (Distinction)

Certificate in Supervisory Management

Drilling Supervisor's Certificate (HSE)

Dangerous Goods Safety Adviser (DGSA)

BSc Hons degree in Geology

BACKGROUND

Operations / Quality Manager, The Proton Group Limited 1998–2005

- Responsible for all aspects of manufacturing, storage and distribution
- Developed, implemented and managed a Quality Management System to ISO 9001:2000
- As Dangerous Goods Safety Adviser (DGSA) advised on the transportation and safe packaging of products classified as hazardous for transport

Offshore Geological Data Logging Engineer, Halliburton Energy Services 1989–1998

- Worked in the North Sea, Brazil, Venezuela and Tunisia